



Private Bag X5066
Thohoyandou
0950
Limpopo Province
Tel: 015 962 7500
Fax: 015 962 4020

RE- EXTERNAL ADVERTISEMENT

THULAMELA MUNICIPALITY HEAD OFFICE: THE ECONOMIC HUB OF VHEMBE REGION AND EQUAL OPPORTUNITY EMPLOYER INVITE APPLICATIONS FROM SUITABLE CANDIDATES FOR APPOINTMENT ON THE FOLLOWING VACANT POST.

1. DEPARTMENT	: CORPORATE SERVICES
DIVISION	: COMMUNICATION
POSITION	: MANAGER: PUBLIC PARTICIPATION (FIXED TERM CONTRACT LINKED TO THE TERM OF THE SPEAKER)
POST LEVEL	: 03
NUMBER OF POST	: 01
ANNUAL SALARY	: R687 583.20

REQUIREMENTS

- Grade 12 certificate.
- Bachelor's degree in Public Administration/Public Management. Honours Degree will be added as advantage.
- Minimum experience of 2 -3 years in Private and Public sector.
- Computer Literacy.
- Valid drivers licence.

RESPONSIBILITIES

- Ensure the development and implementation of strategies that will have measurable impact on organizational productivity.
- Facilitate the provision of services to the local communities in the affairs of the municipality.
- Facilitate the participation of the local communities in a suitable and equitable manner.
- Develop and maintain system to assess community development issues and that reports are table to community meetings.
- Ensure that there is proper consultation with the community on the development issues and that reports are table to community meetings.
- Facilitate the establishment of ward committees and provision of secretarial support.
- Develop and manage the programme of ward committees meetings.

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- Ensure community participation and social development in all projects which are implemented within the municipality.

NB. Application must be submitted on the signed Thulamela Municipality application form obtained on the Website: www.thulamela.gov.za accompanied by comprehensive C.V and certified copies of certificates to be forwarded to: **THE MUNICIPAL MANAGER, THULAMELA MUNICIPALITY, P/BAG X5066, THOHOYANDOU, 0950** or may be handed in at Office no: **130B** during working hours at Thulamela Municipality Head Office. For Administration enquires contact recruitment offices in human Resources: **015 962 7775 / 015 962 7643**

- Thulamela municipality is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the website.
- Thulamela Municipality applies principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.

Closing date: 16 May 2024

Should you not be contacted within **30 days** after the closing date, accept that your application has been unsuccessful. Qualifications, employment background check and a security vetting will be done for all the shortlisted candidates.

Thulamela Local Municipality reserves the right not to fill any of these advertised posts.

pp: 
 MUNICIPAL MANAGER
 MAKUMULE M.T

23/04/2024
 DATE